

'PROOF OF IDENTITY' REQUIREMENTS APPLY TO EVERYONE...



...EVEN OUR REGULAR CUSTOMERS



We're very sorry if they seem inconvenient, but we know you'd want us to act properly in all our transactions with you.

You will need to provide evidence of your identity. We are happy to accept these documents.

1. IDENTITY PROOF

Ideally, you need to have a document issued by a government department, or similar, that has your photo on it. Examples of this include:

- Current UK passport
 - Current UK photo driving licence (full or provisional)
- OR**
- Current UK Armed Forces ID Card or Police Warrant Card
 - Current Home Office Asylum Registration Card
 - Current National ID Card from any EU/EEA state

2. ALTERNATIVE PROOF OF IDENTIFICATION

If you don't have a photo ID document, then do not worry – there are other documents you can use that will work fine. In this case, you will need to bring alternative documents – one to prove **who you are**; and also another to prove **where you live**.

For **proof of name**, you need to bring in a letter or other correspondence from either a government department, or similar. This could be a tax letter, a benefit letter or a council tax letter – anything from an official department or agency that has your name on it.

To support this, you also need to bring in something else that shows **where you live**. This could be a bank statement or a utility bill – or you could also use a benefit letter if you haven't already used this to prove who you are.

These are just illustrations of what we can accept. So if you are not sure about what to bring in, please ask your local branch manager for a full list –

**WE WILL BE
HAPPY TO
ADVISE YOU.**

GOOD PROOF OF IDENTITY PROTECTS US ALL

Although they may seem a bit of a nuisance at first, the ID requirements are important because they help protect us from crime and money laundering.

If you find a financial service provider who **doesn't** ask you for reliable ID, you should be concerned that they are not acting responsibly and may be breaking the law.